



Prestige 1 on 1 Tutorial Service Registration

Phone: 416.918.8575
www.tylearning.com

P O Box 87554, 298 John Street, Thornhill, ON, L3T 7R3

Office Use	Location: _____ Home / Centre
	Student #: _____

Student Information

PLEASE PRINT IN BLOCK LETTER, ONE FORM PER STUDENT

Last Name	First Name	Chinese Name (if any)	Sex
Address	City	Province	Postal Code
Major Intersection	Date of Birth (dd / mm / yyyy)	Age	
Home Phone	Email Address	Allergy/Medical Condition (in details)	
Name of Day School	Grade Attending		
Does your family own pets? Y or N If Yes, what kind (e.g. dogs, cats)?			

Parent/Guardian Information

Last Name	First Name	Relationship
Emergency Phone 1	Emergency Phone 2	Email Address

Courses Information

Subject / Grade	Semester / Full Yr	Prefer Schedule	For Office Use		
			Confirm Schedule / Start Date	Teacher Assign	Add'n Info
1					
2					
3					
4					
5					
6					
7					
8					

Terms and Conditions

Service: Parent/Guardian/Student age 16+ ("Parent") agrees to employ T & Y Innovative Education ("TY") for tutorial service (by subject grade) for a minimum of eight (8) week lessons. Each lesson is one (1) hour or longer and each week has one (1) or more lessons. Parent is responsible for the punctuality of lesson. If student does not show up at the pre-arranged location within ten (10) minutes of the scheduled start time, and no prior notice is received by the Tutor, one (1) lesson will be charged to the account. An attendance sheet will be signed at each lesson by Parent to acknowledge service rendered. **Payment:** Service is billed monthly and payment is due on the 1st day of each month for the month. Credits will be carried forward to next month for a period of one (1) month. Account balance is non-transferrable and payment for the first eight (8) week lessons are non-refundable. Make cheque payable to "T & Y Innovative Education". Issue one cheque per student and clearly indicate student name and invoice number at the back of the cheque. Payment can be made in Office/Centre or made via regular or registered mail. Do not mail cash. Tutors will NOT accept payments on behalf of TY. NSF cheques are subject to a \$50 administration fee per cheque and will result in immediate suspension of service. **Suspension of Service:** Service will be suspended immediately if: i. Monthly payment is not received by the 1st day of the month; or ii. Over \$300 outstanding account balance (per student); or iii. NSF cheque is received. Service will resume when all outstanding balances and a \$25 reactivation fee are paid. **Cancellation of a Lesson:** Except in emergency/medical situation, Parent must notify the Tutor of any cancellation with a minimum three (3) days notice. Parent must contact the tutor to reschedule a makeup lesson. One (1) lesson will be charged to student account if proper notification is not given. **Termination of Service:** Parent must provide a written notice and receive by TY Office/Centre three (3) weeks prior to termination date. All fees are due immediately. Remaining balance in student account will be refunded less a \$40 administration fee; however, payment for the first eight (8) week lessons are non-refundable. **WAIVER:** In consideration of the Board of Management of T & Y Innovative Education Inc., the licensees, its staff and/or volunteers accepting the above stated student as a participant in the service, I/We hereby release the Board of Management of T & Y Innovative Education Inc., the licensees, its respective employees, servants, agents, and volunteers (collectively the TY) of and from all claims I or my legal representative may have against the TY, save and except for any and all claims, I or my legal representative have against the TY, arising out of the negligence of the TY. I further covenant and agree to indemnify and hold the TY harmless from all claims by a third party which the TY may bear arising out of the participation by the above stated student in the service. **CONSENT:** The undersigned consents to the TY's collection and use of the information provided above for the purpose of marketing communication, and other information about the Service and the Company as a whole. The TY may add to or modify the terms and conditions without notice.

Where Do You Hear About Us?

Newspaper (specify): _____

Markham / Richmond Hill Town Guide

Referral (name): _____

Others (specify): _____

Invoice Option

Email (FREE)

Postal Mail (a \$2 postage and handling fee will apply to each invoice)

A \$15 registration fee will apply yearly.

Parent/Guardian Name (PRINT)

Signature of Parent/Guardian

Date